

Strong Close Policy and Guidelines Monitoring Schedule 2026-2027 September 2026

6 x Full Governing Body (FGB) Meetings

NB POLICY REVIEW TO BE REPORTED TERM AFTER CONDUCTED

*= new government updates

KEY

Bold= to be approved by GB

FGB selected to approve

A = Annually

RA = Recommended Annually

LD = Live Document

WS = published on website

Bold = to be approved by GB or G or HT

GB/G = by Governing Body or Individual Governor

GB/LA = by Governing Body or Local Authority

GBCD = Governing Body can delegate

E = Employer

Leadership and Management – Lead Person Headteacher reported to FGB					
Autumn 1-For FGB October	Autumn 2-For FGB January	Spring-For FGB May		Summer- For FGB October	
Term 1	Term 2	Term 1	Term 2	Term 1	Term 2
Safeguarding- A, GB WS (child protection, , plus statement on abuse against staff LAC and designated teacher for LAC and PLAC - RA, GB/G/HT) Governor Code of Conduct NGA Climate Action Plan A, GB WS	For FGB Jan after annual legal updates Staff discipline, conduct and grievance- RA, GB Whistleblowing Policy Complaints staff FGB- RA, GB/G/HT Pay Policy— A, GB/LA (all shared with staff beforehand) For FGB Jan Confidentiality Health and Safety –A, E and First Aid – RA, E Evacuation/ Invacuation	Equalities- every 4 years GB/G/HT WS Buildings & Premises- RA, GB/G/HT Well-Being Aims and Objectives WS	Complaints parents/ carers and public FGB- RA, GB/G/HT WS Parent/Carer Code of conduct	Infection Control Lone Working Staff Development - Recruitment - Induction Governor Development - Induction	Instrument of Governance – RA, GB Governors allowances – RA, GB/G/HT Register of Business Interests – LD, GBCD WS Governors-Structure, responsibilities and annual attendance WS and Governor Skills and Training Performance Management and Capability RA, GB ECT – A, GB *Teacher's Appraisal – GB/G (shared with staff beforehand)
Curriculum – Lead Person Headteacher					
Autumn		Spring		Summer	
Term 1	Term 2	Term 1	Term 2	Term 1	Term 2
PSED WS	Mathematics WS	Communication and Language WS Literacy WS	Physical WS	Home learning/Remote education WS Understanding the World WS Teaching and Learning Parental Involvement in Children's Learning	School improvement Plans Expressive Arts and Design WS

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Lead person Deputy Headteacher					
Autumn		Spring		Summer	
Term 1	Term 2	Term 1	Term 2	Term 1	Term 2
Assessment -policy	Lunchtimes- monitoring	Lunchtimes- policy and monitoring		Outdoors-policy Lunchtimes- monitoring	Display -policy

SEN- Lead Person SENDCo					
Aut 1-For FGB November		Spring-For FGB May		Summer- For FGB July /October	
Term 1	Term 2	Term 1	Term 2	Term 1	Term 2
Local Offer – A, LA (SEN Information Report)	Behaviour	Behaviour (written statement of behaviour principles and exclusion)– RA, GB WS Restraint	Behaviour	July FGB SEND (including children with health needs who can't attend school and supporting pupils with medical conditions)-A, GB WS Allergy Safety Policy WS	Oct FGB Accessibility Plan – every 3 years, GB/G/HT

Resources – Business Manager					
Aut 1-For FGB November	Aut 2-For FGB January	Spring-For FGB May		Summer- For FGB July /October	
Term 1	Term 2	Term 1	Term 2	Term 1	Term 2
Bereavement ICT and Social Networking (shared with staff beforehand)	Attendance *	CCTV Asset Management Privacy and Acceptable Use for :- -Governors (and Volunteers) -Parent/Carers -Staff (shared with staff beforehand)	General Administration Staffing Workstation assessment	July FGB Admissions – A, GB WS Charging & Remissions – A, GB/G/HT WS GDPR & Data Protection – RA, GB/G/HT AI Policy	Publicity and Marketing Oct FGB Freedom of Information WS July FGB Finance Credit Card Financial Appendices Security and Emergency Plan- ready for start of school in September and distributed to SLT